**Group 3 Daily Scrum**

**1/9**

* **Completed tasks:** Drafted the project description, user stories, and product backlog items.
* **Next steps:** Finalize the PPT presentation.
* **Improvements:** The group’s progress and task distribution are going well, no improvements needed at this stage.

**2/9**

* **Completed tasks:** Refined and updated the project introduction, named the website, selected a PPT template, and drafted the homepage design.
* **Next steps:** Improve and finalize the website’s functionalities.
* **Improvements:** No improvements needed at the moment.

**3/9**

* **Completed tasks:**
* Held a brief group discussion to review the overall project progress.
* Tentatively confirmed the next steps and timeline.
* **Next steps:** Continue refining the PPT content and further detail each member’s responsibilities.
* **Improvements:** Future discussions could better define the specific roles of each member to improve execution efficiency.

**4/9**

* **Completed tasks:**
* Finalized and modified the PPT presentation content.
* Clarified the division of tasks among team members.
* **Next steps:** Rehearse the PPT presentation to improve fluency and coordination.
* **Improvements:** Strengthen communication and collaboration among team members to enhance overall efficiency and performance.

**5/9**

* **Completed tasks:**
* Delivered the group PPT presentation
* Initiated the Sprint 2 planning session
* Designed product components
* **Next steps:** Continue developing Sprint 2 tasks and refine product component details.
* **Improvements:** Strengthen coordination to ensure Sprint 2 goals are achieved on schedule.